



American Samoa Community College
Agriculture, Community, and Natural Resources Division
IN-HOUSE EMPLOYMENT OPPORTUNITY

Position Title: FCS Agent II
Employment Status: Full Time 12 months (Career Service)

General Description:

Under the direct supervision of the Family Consumer Science (FCS) Program Manager, the FCS Agent II assists in extending the ASCC Land Grant FCS Program to the people of American Samoa through planning, organizing, implementing and evaluating the FCS Program in villages, schools, faith communities, and other organizations.

Responsibilities and Duties:

Administrative

- Routinely consult with manager in planning, organizing, conducting, and evaluating programs in FCS, which include parenting, sewing, consumer education, family finances, family relationships, housing, home management, interior design, foods, nutrition, and textiles
- Work cooperatively with other Extension agents and staff to accomplish the mission of ASCC and the ACNR division
- Work with FCS Agents to develop and maintain effective relationships and partnerships with the Department of Education, other ASG agencies, communities and youth organizations to implement the FCS Program throughout the territory
- Maintain the office in a clean and orderly condition. Work with custodial staff to ensure that upkeep is held at a high standard
- Other duties as assigned

Technical

- Develop materials in English and Samoan to use for the program
- Cooperate with other FCS agents as a team in recruitment of youth, family and adults for programs
- Assist in developing FCS educational activities and workshops to conform with ASCC Land Grant and USDA-NIFA objectives
- Work with other FCS agents and ACNR staff in planning, conducting, and evaluating area programs

Planning

- Plan and schedule FCS programs and events with co-workers

Reporting

- Collect, save and report data for all workshops and activities conducted for the FCS Program

Minimum Qualifications:

- Associate's degree
- Eight (8) years of experience teaching Sewing in American Samoa
- Professional knowledge in Sewing
- (Minimum)Skilled at Sewing and experienced teacher of Sewing in nonformal settings.
- Excellent Samoan and English language skills
- (Preferred)Ten (10) years' experience in US Land Grant research and/or extension programs and familiarity with Land Grant systems and operations

Salary: GS-10/05-10: \$24,117.00 - \$28,667.00 per annum

Application Deadline: March 28th, 2025 no later than 4:00pm

Applications are available from the American Samoa Community College, Human Resources Office at 699-9155 Ext. 460/466/456/474, 699-2722 ext 3601/3602/3603/3604/3605/3606 or online at www.amsamoa.edu/employmentopportunities or by emailing ascchumanresources@amsamoa.edu.

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